

Officer Accountability Procedure

Scope of Procedure

The Student Officer Team may be held to account under this Procedure by Student Council, AGM, General Meeting or Members' Meeting. It is intended primarily for use in relation to the Student Officer Team's political performance and in particular in relation to the following areas of their role:

1. Delivery of Election Manifesto Commitments
2. Setting and delivery of the Officer Agenda
3. Delivery of passed policy through Student Council, AGM, General Meeting, Members' Meeting or Referenda
4. Updates and Reporting (as laid down by Student Council at the start of the academic year)
5. Delivery of areas of work within the individual Officer Portfolios

This Procedure operates separately to the Student Officer Disciplinary Procedure

A Motion of Censure is a disapproval of an Officers delivery of an area of work . It should be used to raise concerns about an individual Officer arising through performance or identifiable failure. A Motion of Censure should only be used if all reasonable efforts have been taken to obtain further information or responses from KCLSU or the Officer in question.

The passing of a Motion does not have any other implications for the status of the Officer.

A Motion of No Confidence can only be submitted following a successful Motion of Censure against the individual Officer and should only be proposed if no improvement or reasonable steps have been taken to rectify earlier performance issues.

Motions of No Confidence that refer to a Student Officer shall act as non binding recommendations to the KCLSU Trustee Board.

All motions of No Confidence or Censure must:

1. Name the individual concerned;
2. State clearly in writing the grounds of the Motion;
3. State the nature and conclusions of any relevant investigations already undertaken;
4. Include details of issues and concerns raised through Student Council;
5. Include details of any part of the Articles. Bye Laws, Officer Code of Conduct or any other policies of KCLSU alleged to have been breached.

Procedure for Bringing Motions of Censure:

1. Individual issues with Officer performance must be first raised through a scheduled 'Question and Answer session' at either a Student Council meeting, AGM, General Meeting or Members' Meeting.
2. Discussion must address and minutes record issues raised and timelines for response or development.
3. If after the next scheduled meeting or after the agreed deadline it is agreed that there has been no improvement then a Motion of Censure of the Student Officer may be submitted to the Student Council Chair.
4. The Motion of Censure must be submitted a minimum of four days before the paper deadline of the meeting to allow the Student Officer time to produce a written response.
5. The Meeting shall receive the Motion and discuss as a regular motion with both the Student Officer and Motion Proposer taking speeches for and against. The floor will then be opened to other members to speak for and against.
6. The Motion of Censure shall be voted upon through secret ballot and the results announced within the meeting.

Procedure for Bringing Motions of No Confidence:

1. A Motion of No Confidence may only be submitted following successful passing of a Motion of Censure and where there has been no reasonable improvement in the Officer's performance.
2. The Motion of No Confidence must be submitted to the Student Council Chair
3. The Motion of No Confidence must be supported and signed by 25 fully registered King's students.
4. The Motion of No Confidence will be considered first by the KCLSU Policy and Governance Committee who will consider if this Procedure has been followed and if so invite a statement from the Student Officer, initiate an investigation and produce a report for submission alongside the Motion of No Confidence. The Student Officer will be given an opportunity to comment in writing on the report prior to its consideration at the meeting.
5. The meeting shall then discuss the Motion with both the Student Officer and Motion Proposer taking speeches for and against. The floor will then be opened to other members to speak for and against.
6. The Motion of No Confidence shall then be voted upon, where it shall only pass if 2/3 majority of those present are in agreement.

General Points of Information:

If more than one Motion of Censure or No Confidence is submitted then they may be considered as a single motion if the proposers of the motions agree.

The content of a Motion of Censure or No Confidence may not be materially amended during the process of its consideration,.

The Meeting membership shall have due regard to the gravity of the motion and shall act proportionately in response.

No vote may be proxied.

A Motion which having been voted on and rejected may not later be reconsidered unless materially different.

On the passing of a Motion of No Confidence it shall automatically become a non binding recommendation to the Trustee Board and shall be discussed by the Board, unless subject to further investigation, within 21 days of passing.

On the passing of a Motion, if the named Student Officer is absent from the meeting, the Chair shall take all reasonable steps to inform him or her of the result of the Motion.

On the passing of a Motion the named Student Officer will automatically be referred to the Lay Trustee acting under the Student Officer Disciplinary Procedures for consideration whether that process should be initiated and if appropriate, whether the Officer should be suspended on full pay pending decision by the KCLSU Trustee Board.

On the passing of a Motion of Censure the named Student Officer shall be informed that further complaints may only be dealt with by a Motion of No Confidence.