



1 Name

1.1 The Club's name shall be the King's College London Capoeira Club. Referred to as the

2 Aims and Objectives of the Club

2.1 The aim of the Club is to teach the Brazilian martial art of Capoeira, to promote Capoeira and convey it to a larger group of members in the union.

3 Membership of the Club

3.1 Membership of the Club will be open to all members of the Union in accordance with the Union constitution.

3.2 Individuals who are not members of the Union may only participate in d activities in a coaching capacity or through associate membership.

3.3 Club members (including coaching members) must act according to the Union's Equal Opportunities Policy.

4 Club Subscriptions and Finance

4.1 A membership fee is required from all Club members. The Club committee will determine this fee (in line with the set minimum) and are responsible for its collection.

4.2 Union members shall receive no direct or indirect payment, except for legitimate expenses incurred in connection with Club business.

4.3 Members shall not pay individual drivers of minibuses, as we cannot provide transport for Hire or Reward. Approved drivers (on the student's union driver's list) shall drive voluntarily and not receive payment).

5 Club Officials

1.1 An elected committee will conduct administration. This committee shall not operate autonomously. Planning activities, buying equipment and administering other club matters must be processed through KCLSU.

5.2 The committee will consist of the following officers who shall be full members of the Union:

- President
- Treasurer
- Secretary
- Events Organiser

5.3 The committee will serve for one complete academic year.



6 Duties of Club Officials

6.1 The Club President/Chair is responsible for:

- Ensuring that all Aims and Objectives are followed through.
- Attending all Student Activities Councils (one per semester).
- Providing adequate provision for all members in the program of events.
- Providing a high standard of instruction and leadership for the members.
- Keeping in regular contact with the VP Student Activities and Student Activities Staff Members.
- The behaviour of members during club/club related activities.
- Other duties as agreed by the Committee.

6.2 The Club Treasurer is responsible for:

- Administering the finances in accordance with Union procedures.
- Attending all Student Activities Councils (one per semester).
- Keeping in regular contact with the VP Student Activities and Student Activities Staff Members to ensure that the account remains in the black.
- Producing a financial plan for the academic year.
- Producing an annual budget proposal.
- Other duties as agreed with the committee

6.3 The Club Secretary is responsible for:

- Administering the membership of the Club.
- Providing secretarial support to the committee and issuing the minutes of meetings to members.
- Ensuring affiliation to the relevant National Governing Body (with the help of the Membership Services Administrator).
- Compiling introductory material for new members in conjunction with the committee.
- Maintaining a log book that contains details of members experience and relevant qualifications, and reports from activities and trips (to be made available to the students union).
- Other duties as agreed with the committee.

6.4 The Club Events Organiser is responsible for:

- Organising events within the club.
- Providing support to the committee in any way needed.
- Ensuring events are properly organised and well promoted.
- Organising Sport as well as social events within the Club.

7 Meetings

7.1 An annual general meeting is required towards the end of the second term.

7.2 The Club President must call regular ordinary general meetings.

7.3 Regular committee meetings are required to discuss all Club matters.



8 Voting

- 8.1 This will take place for the election of Officials and any other issue that the Club deem of importance.
- 8.2 Only members will be entitled to vote.

9 Changes to Club Constitutions

- 9.1 Changes can be implemented if approved by a two-thirds majority obtained at an annual or ordinary general meeting of the Club and consent from the VP Student Activities.

10 Societies Complaints Procedure

- 10.1 This procedure has been created to allow members to raise complaints about issues which might include the following:
- The safety of activities
 - Poor standards of instruction or leadership.
 - Non-adherence to the Club Aims and Objectives.
 - The standards of equipment used for all activities
 - Poor administration
 - Disregard to the Union's Equal Opportunities policy.
- 10.2 Complaints concerning safety or operational matters should initially be addressed to the Club President. If this does not prove satisfactory, a written complaint should be made to the VP Student Activities.

Union Commitments

- 11.1 The President and Treasurer from each Club are required to attend every Student Activities Council meetings. All incoming Presidents and Treasurers are required to attend the Student Activities Council AGM along with their outgoing officer.
- 11.2 Further commitments are outlined in Regulation F, which all Club must abide by.
- 12.1 The Club shall have disciplinary regulations that are in line with the Union's Constitution.
- 12.2 The VP Student Activities shall be notified of all disciplinary